



Barrier Buster Grant Eligibility Criteria

Access4All Barrier Buster grant applications must meet the following eligibility criteria. Applications not meeting these criteria will not be considered for review.

I. Application Submissions

To be eligible for review, an application must:

- Be submitted by **March 31, 2017**
- Be complete (no missing fields)
- Request no more than the maximum grant amount of up to \$30,000 (Infrastructure Improvement – up to \$20,000; Awareness Event – up to \$10,000)
- Include the following attachments:
 1. A letter of authorization from the property owner, landlord, or lessor of the proposed Infrastructure Improvement site
 2. A letter of support from an independent third party endorsing the project (e.g. School Principal, community member, MLA)
 3. Budget for the Infrastructure Improvement (must use template provided by RHF)
 4. Budget for the Awareness Event (must use template provided by RHF)
 5. Quote for at least one cost related to the Infrastructure Improvement (e.g., materials, supplies, equipment or professional fees)
 6. Quote for at least one cost related to the Awareness Event (e.g., food & beverage, equipment rental, entertainment or promotional materials)

II. Applicants

To be eligible for the Barrier Buster grant, the applicant must:

- Be based in Canada
- Be a qualified donee as defined by the Canada Revenue Agency: A qualified donee is an organization that can issue official donation receipts for gifts it receives from individuals and corporations. It can also receive gifts from registered charities.



A qualified donee can include:

- a registered charity, including a registered national arts service organization (e.g., places of worship, not-for-profit daycares)
- a registered Canadian amateur athletic association
- a registered housing corporation resident in Canada constituted exclusively to provide low-cost housing for the aged (e.g., senior care housing)
- a registered Canadian municipality (e.g., City of, District of, Village of)
- a registered municipal or public body performing a function of government in Canada (e.g., First Nations, park authorities, school districts)
- Her Majesty in right of Canada, a province, or a territory
- Universities and colleges

See other qualified donees listings:

<http://www.cra-arc.gc.ca/chrts-gvng/qlfd-dns/qd-lstngs/menu-eng.html>

Ineligible recipients include but are not limited to:

- Non-Canadian organizations
- Individuals
- For-profit entities
- Crown corporations and entities that are controlled by the federal and provincial government

III. Project Activities

A. Infrastructure Improvement

To be eligible for a Barrier Buster grant, the proposed **Infrastructure Improvement** must:

- Be located in Canada
- Result in tangible, permanent, and improved accessibility to a public space meeting the needs of people with disabilities
- Directly impact people with disabilities (mobility, vision, and/or hearing challenges)
- Meet legislated building standards and code
- Be completed by **December 31, 2017**



B. Awareness Event

To be eligible for a Barrier Buster grant, the proposed Awareness Event must:

- Celebrate and showcase the Infrastructure Improvement made as part of the Barrier Buster project
- Promote the values and awareness of access and inclusion to the community
- Include an official “ribbon cutting” or “ground breaking” activity and presentation
- Include the installment of a permanent plaque (template to be provided by RHF) for the Infrastructure Improvement site
- Be documented with photographs (and video where possible) that are submitted to RHF within 24 hours of the event via access4all@rickhansen.com
- Acknowledge (in a combination of speeches, on-site banners, collateral, invitations, applicant’s website, and social media) the following:
 - Funding from RHF with participation of the Government of Canada in both English and French
 - RHF Access4All Canada 150 corporate sponsors and partners
 - How the project has and will help people in the community and the importance of Accessibility
- Be completed by **January 31, 2018**

IV. Expenses

A. Infrastructure Improvement

The following **Infrastructure Improvement** expenses are eligible under the Barrier Buster grant:

- Materials, supplies, and equipment to complete the proposed Infrastructure Improvement
- Professional fees for technical personnel, consultants, and contractors to undertake the surveying, design, engineering, manufacturing, installation, or construction of the proposed Infrastructure Improvement

The following **Infrastructure Improvement** expenses are NOT eligible under the Barrier Buster grant:

- Purchase of real estate
- Lease of real estate
- Routine repair or maintenance of buildings

B. Awareness Event

The following **Awareness Event** expenses are eligible under the Barrier Buster grant:

- Food and non-alcoholic beverages
- Entertainment
- Furniture, AV and equipment rental
- Videographer/photographer
- Promotional materials and signage
- Event planning services
- Sign language interpreters
- Media and PR outreach
- Security
- Insurance
- Licence and permits
- Plaque for Infrastructure Improvement

The following **Awareness Event** expenses are NOT eligible under the Barrier Buster grant:

- Alcoholic beverages or liquor permits
- Illegal substances
- Gifts, payments for recognition, or prizes

C. Other

The following expenses related to the **Barrier Buster Project** are NOT eligible under the Barrier Buster grant:

- Expenses incurred before the date of the Award Letter issued
- Expenses that do not have corresponding receipts submitted in the Final Report
- Salaries or other benefits for employees of the recipient
- Overhead expenditures unrelated to the Barrier Buster project
- Consultation and preparation of the grant application
- Raising additional funds for the Barrier Buster project
- Training
- Expenses normally funded by existing government programs or insurance
- Expenses that are eligible for a rebate
- Subsidizing costs of a 'for-profit' business
- Financing charges and interest
- Legal fees, fines and penalties

NOTE: An activity or expense may still be eligible under the Barrier Buster grant if it is directly linked and/or incremental for the successful implementation of a project, and RHF has provided written approval in advance.